

**BYLAWS
OF
NORTH CAROLINA SKEET SHOOTING ASSOCIATION**

ARTICLE I - ASSOCIATION NAME

The name of the Association shall be the North Carolina Skeet Shooting Association, and may be referred to as "NCSSA" or the "Association" in subsequent Articles.

ARTICLE II - OBJECTIVES

The objectives of the Association shall be:

1. To actively promote the sport of skeet shooting.
2. To guide, encourage, and assist in the organization of skeet clubs in the State of North Carolina.
3. To strengthen clubs already organized, by encouraging the interests in skeet shooting through distribution of literature and information pertaining to shooting activities throughout the State of North Carolina and the United States.
4. To recognize leading skeet shooters in the State through publicity and suitable awards.
5. To standardize rules, policies, and plans for registered skeet shooting and encourage interclub competition.
6. To provide a sponsoring and governing body for the Annual State Championships.
7. To ensure that all tournaments, shoots, or matches shall be conducted and governed by the rules and regulations of the National Skeet Shooting Association (NSSA).

ARTICLE III - MEMBERSHIP

1. Club membership in this association shall be restricted to clubs located in the State of North Carolina organized to promote skeet shooting and whose grounds are laid out in conformity with the rules of the NSSA and the NCSSA. Club officers and/or club managers must be legal residents of the State of North Carolina.
2. Individual membership in this Association is automatic for residents of the State of North Carolina who are members in good standing of the NSSA.
3. Application for club membership in this Association shall be made annually in writing to the Secretary/Treasurer. This application accompanied by the annual fee of \$20.00 shall be signed by the President and Secretary of the applying club and shall set forth the following information:

- a) The name and mailing address of the club with a sketched map of club location, facilities, and hours of normal operation.
 - b) The names, mailing and email addresses of its officers.
 - c) The names, mailing and email addresses of delegates and alternate delegates authorized to represent the affiliated club on the Board of Directors (BOD) of the NCSSA. Changes of authorized delegates during a fiscal year of the NCSSA must be made in writing to the Secretary of the Association.
 - d) The number of active members on the club roster.
 - e) A statement of willingness to be bound by the Bylaws of this Association and the rules and regulations of the NSSA.
4. Renewal applications of affiliated clubs in good standing will be accepted and acknowledged by the Secretary of the Association. New applications for club affiliation with the Association shall be investigated and interim acceptance may be approved by the Association President subject to final acceptance or rejection by the BOD at the annual meeting. Upon acceptance by the BOD, such club shall become a member in good standing subject to all of the provisions of the Articles of Incorporation and Bylaws of the Association. Every club so accepted by the BOD and remaining in good standing shall be entitled to representation at each meeting of the Association by a certified delegate and alternate delegate, only one of whom shall be entitled to vote. All voting delegates and alternates must either present credentials signed by their club president or be acceptable to a majority of the recognized delegates present. Both delegates and alternate delegates must be resident members in good standing in the club they represent. If neither delegate nor alternate delegate is present at NCSSA meetings, said club loses all representation and the right to vote at such meetings. A delegate may not represent more the one member gun club at any time during the shooting year.

ARTICLE IV - BOARD OF DIRECTORS (BOD)

- 1. The governing body of this Association shall be the Board of Directors, may be referred to as BOD or Board. The certified or recognized delegate or alternate delegate of each affiliated club plus the elected officers and the immediate past president of the Association shall constitute the Board of Directors. The election and term of office of each club delegate and alternate delegate shall be in the sole discretion of the affiliated club.
- 2. The duties of the BOD shall be to govern the Association and to provide guidance and assistance to the Association's officers in the administration of the objectives of the Association in compliance with its Articles of Incorporation and Bylaws.
- 3. The Board shall hold annual or special meetings, as it may deem necessary, in accordance with provisions set out here-in-below.
- 4. A quorum at the annual meeting shall consist of the certified delegates present, regardless of the number.

5. At least fifty-one (51%) percent of the club delegates or their alternates must be present at special meetings to constitute a quorum of the BOD.
6. The BOD shall prescribe rules for its governance and for the governance of the Association. The Board shall appoint and define the duties and powers of committees as the board may deem necessary.
7. The BOD may exercise any of the powers or take any action under the Articles of Incorporation and Bylaws at the annual or special meetings with the assent of a majority of Directors present or without a meeting by written vote or by any instrument or separate instruments in writing signed by a majority of the Directors of the Association.
8. Any Member of the Board of Directors may be removed from the Board for good and sufficient cause by a two-thirds (2/3) majority vote of the Board of Directors.

ARTICLE V - OFFICERS

1. The officers of the Association shall be President, Vice-President, Secretary, Treasurer, Chief Referee and Parliamentarian.
2. The President, Vice-President, and Chief Referee shall be elected, by the BOD, at the annual meeting in odd numbered calendar years. The terms of office will be for two years. If the office of President, Vice-President, or Chief Referee should become vacant for any reason during a normal term of office, the Secretary shall call a special meeting of the Board of Directors to elect an officer to fill the vacancy. The installation of President, Vice-President, and Chief Referee shall take place immediately after their election.
3. The President shall appoint a Secretary and/or Treasurer. These two positions may be combined and filled by one appointed or elected officer at the direction of the President.
4. The President shall appoint a Parliamentarian, Director of Youth Development and Hall of Fame Committee Chairman.
5. All officers will retain their status as club delegates and members of the BOD with full power to vote as such.
6. All officers of the Association shall serve without compensation for their services.
7. Any elected or appointed officer of the Association may be removed from office for good and sufficient reason by a two-thirds (2/3) majority vote of the Board.

ARTICLE VI - DUTIES OF OFFICERS

1. The duties of the **PRESIDENT** shall be as follows:
 - a) To preside at all meetings of the Board.
 - b) To call special meetings of the Board of Directors at his/her discretion or if requested by five (5) members of the Board.
 - c) To appoint a member of the Association to audit the Treasurer's report to be presented at the annual meeting.
 - d) To appoint a program committee for State Championship shoots to assist the managing club in the selection of championship events, setting fees to be charged for each event, division of classes, types of prizes, divisions of prizes, and selection of personal for operating the shoot.
 - e) To serve as an ex-officio-member of all Association committees.
 - f) To discharge such other duties as are or may be imposed.

2. The duties of the **VICE-PRESIDENT** shall be as follows:
 - a) To discharge all the duties and exercise all powers of the President in his absence or disability.
 - b) To assist the President in promoting and administering the objectives of the Association.
 - c) To serve as the Shoot Chairman for the State Championships, responsible for advertising, squadding, administration and all requirements to hosting a professional championship.
 - d) To discharge such other duties as are or may be imposed by the Bylaws of the Association or the Board of Directors.

3. The duties of the **SECRETARY** shall be as follows:
 - a) To attend all meetings of the Board of Directors and to keep the minutes of the proceedings.
 - b) To receive, record, and maintain all of the minutes, letters, records and data of interest to the Association.
 - c) To carry on the correspondence of the Association.
 - d) To notify members of their election or expulsion.
 - e) To send newly affiliated clubs copies of the Articles of Incorporation and Association Bylaws.

- f) To notify members of the Board of Directors' meetings and matters of interest.
- g) To maintain the OFFICIAL SCHEDULE OF REGISTERED NORTH CAROLINA SHOOTS and to discharge all related secretarial duties of the Association pertaining to NSSA Registered Shoots in the State of North Carolina.
- h) To notify other officers of the Association of matters pertaining to their office.
- i) To discharge such other duties as are or may be imposed by the Bylaws of the Association or the Board of Directors.

4. The duties of the **TREASURER** shall be as follows:

- a) To collect, receive and deposit in a banking institution approved by the Board of Directors and in the name of the Association, all dues, fees and other revenue due the Association from every source.
- b) To pay all bills or obligations of the Association for which appropriations have been made or which have been approved by the Board of Directors.
- c) To report the financial status of the Association at special meetings of the Board and to make a full financial report in writing at the annual meeting of the Association.
- d) To discharge such other duties as are or may be imposed by the Bylaws of the Association or the Board of Directors.

5. The duties and qualification for **CHIEF REFEREE** will be as follows:

- a) The person elected as Chief Referee shall have a minimum of three years continuous field experience as a Licensed NSSA Referee.
- b) The nominee shall possess a thorough working knowledge of the rules and regulations of the NSSA and the NCSSA.
- c) To have the general supervision over all licensed/associate referees.
- d) To instruct all referees and be certain they are acquainted with the rules and approved interpretations of the National Skeet Shooting Association.
- e) To manage the application of the annual referee test to all referees in the State and to conduct training sessions to develop better referees.
- f) To serve as a Chief Referee throughout the course of a registered tournament when requested to do so by a shoot management.
- g) When unable to attend a registered shoot in which shoot management has requested he serve as Chief Referee, to appoint a qualified person or persons, acceptable to shoot management, to execute his duties as Chief Referee during the shoot.

- h) To maintain a current list of qualified NSSA licensed and associate referees in the State of North Carolina and from which, as requested by shoot management, to obtain field personnel for registered shoots in North Carolina.
- i) To stop a shoot or shot-off when darkness or other conditions prevents a fair chance to shoot. This action must be carried out simultaneously on all fields.
- j) To work closely with shoot management in seeing that the registered tournament is operated in the best interest of the shooters in North Carolina.
- k) To appoint a qualified person as a third member to form the protest committee for a registered shoot, the first two members being a representative from shoot management and the Chief Referee.
- l) To act fairly and impartially at all times during the performance of his duties as Chief Referee.
- m) To assist the other officers of the Association in promoting and administering the objectives of the Association.
- n) To discharge such other duties as are or may be imposed by the Bylaws of the Association or the Board of Directors.

6. The duties of the **PARLIAMENTARIAN** are as follows:

- a) To attend all meetings of the Board of Directors and see that the meetings are conducted according to Robert's Rules of Order and rule on matters pertaining to the Articles of Incorporation and Bylaws.
- b) To discharge such other duties as are or may be imposed by the Bylaws of the Association or the Board of Directors.

7. The duties of the **DIRECTOR of YOUTH DEVELOPMENT** are as follows:

- a) To manage a program under which youth shooters can develop a love for the safe effective use of a shotgun and the sportsmanship learned by competing in registered skeet shooting. The Youth Development Program will be focused on providing young people with a positive experience in sports. It is designed to instill a set of personal values and character traits that teach fair play, compassionate understanding, individual responsibility, sportsmanship, self-discipline and personal commitment – qualities that will serve them well throughout their lives and will be instrumental in helping each participant in reaching his/her full potential.
- b) The objective of the program is to establish youth skeet shooting programs, at member clubs, throughout the state. To facilitate the concept of team sports competition, while also stressing individual shooting development. That each participating club has a NSSA certified instructor to properly teach shotgun shooting fundamentals and gun safety. To establish and conduct an annual North Carolina Junior Skeet Championships that would facilitate our juniors competing at the Junior World Championships. The extent of this program is contingent upon the availability of funding from the Association.

- c) To discharge such other duties as are or may be imposed by the Bylaws of the Association or the Board of Directors

ARTICLE VII - MEETINGS

1. Robert's Rules of Orders will govern all proceedings at meetings of this Association not otherwise provided for in the Articles of Incorporation and Bylaws.
2. The normal order of business will be as follows:
 - a) Roll Call of members clubs and certified delegates.
 - b) Acceptance of delegates.
 - c) Reading of minutes.
 - d) Reports of officers.
 - e) Reports of offices.
 - f) Unfinished business.
 - g) Selection of a site for the next State Shoot (Open / Closed).
 - h) New Business.
 - i) Election of Officers.
3. The annual meeting of the Association shall be held at a location convenient to and in the vicinity of the State Championship Shoot. At least thirty (30) days notice in writing stating the time and location of the meeting shall be given to the Secretaries of all affiliated clubs. The fiscal year shall date from the annual meeting. In addition to the Fall Annual Meeting at the State Championship Shoot, the Association shall hold a meeting in January or February of each year. The purpose of this meeting shall be to conduct whatever business that may be brought before the delegates at that time. The time and place shall be at the discretion of the President and written notices thereof shall be made to the member clubs by the Secretary approximately thirty (30) days before the scheduled date (Electronic notification will satisfy the requirement for mailing of all notices).
4. The annual meeting may be attended by any member of an affiliated club in good standing and said members shall be heard on all business matters open to general discussion, but only certified delegates or alternate delegates recognized in the manner set out hereinabove may address the meeting, only one of whom will be allowed to vote, provided that annual dues of the affiliated club are paid in full at that time.
5. The Secretary shall call special meetings of the Board by order of the President or upon request by five (5) members of the Board. Each affiliated club should be given at least ten (10) days notice of special meetings so that all members of the Board may be notified of the meetings; provided all special meetings shall be limited to those matters set out in writing in the notice thereof.

6. At least fifty-one (51%) percent of club delegates or their alternate delegates must be present at special meetings to constitute a quorum of the Board of Directors.
7. A quorum at the annual meeting shall consist of the certified delegates present, regardless of the number.

ARTICLE VIII - DUES, FEES AND FINANCES

1. The annual dues of each affiliated club shall be twenty (\$20.00) dollars for each year. No registration dates will be accepted unless dues are paid.
2. All monies due the Association for dues shall be paid to the Secretary-Treasurer on or before the annual meeting for the coming fiscal year. Dues not paid within ninety (90) days after due date will be reported by the Secretary-Treasurer to the Board of Directors for action.
3. The Association shall require a State target fee of two (\$.02) cents per registered target shot. All shooters participating in a registered shoot shall pay the registration fees.
4. No other fees or dues shall be levied upon members or affiliated clubs without a three fourths (3/4) majority vote of the Board at the annual meeting or special meeting called for that purpose.
5. The financial expenditures of the Association shall be kept at a minimum, except for the necessary expenses as may be required for the business of the Association which shall be approved by the President and ratified by the Board of Directors, monies or funds of the Association shall not be expended and no indebtedness incurred unless such expenditures are authorized by these Bylaws.

ARTICLE IX - EXPULSION FROM THE ASSOCIATION

1. Any club may be expelled from the Association for nonpayment of dues and for other good and sufficient reason by a vote of two-thirds (2/3) of the Board of Directors. Each member club shall have ninety (90) days from the date of the annual meeting in which to submit their dues accompanied by their application for the membership in the Association. Any club may resign from the Association by tendering its resignation to the Board of Directors.
2. A club having been expelled by the Board may be reinstated by a two-thirds (2/3) majority vote of the Board of Directors. A club having been expelled for nonpayment of dues may not be reinstated until the following fiscal year begins following the annual meeting. A club having resigned may be reinstated under the conditions governing membership.
3. With the expulsion or resignation, a club will automatically be dropped from any tournament then in progress and will be barred from any scheduled matches until such time as it shall be fully reinstated to membership in the Association.

ARTICLE X - STATE SHOOTS

1. Two state shoots shall be conducted each skeet year and the management of the State Championship shall be entrusted to such affiliated club as is chosen by the Board of Directors each year at the annual meeting.
2. The State Championship shall be held at a selected range having a minimum of 8 skeet fields. A State Shoot committee shall be appointed by the President to assist the Vice-President in the conduct of the championship events, type of prizes, division of classes, division of prizes, set the fee to be charged for targets, the method in which to conduct the shoot-offs, and the arrangement of personnel for operating committee.
3. A shooter must be a bona fide resident of the State of North Carolina before being eligible to compete for State Championship honors.
4. No trophy shall be emblematic of a State Championship unless said trophy has been authorized and sanctioned by the Association.
5. The State Championship Committee will determine the dates of The State Championship and the State Junior Championship.

ARTICLE XI - REGISTERED SHOOTING

1. Any affiliated club or clubs of the Association may individually or collectively manage and operate registered shoots each year for resident and/or non-resident shooters, provided that the date selected for said shoots does not conflict with the Official Schedule of NCSSA Shoots.
2. Affiliated clubs with adequate facilities may also bid for and be awarded the NCSSA State Open Championship Shoot in accordance with Article Ten. State Open Championship Shoot may be awarded by the Association to an affiliated club in addition to any other registered shoot that may already be scheduled at an affiliated club.
3. Affiliated clubs may also manage and operate club registered shoots with approval of NCSSA and NSSA provided suitable dates can be selected that do not conflict with the Official Registered Shooting Schedule of the NCSSA.
4. Application for open and club registered shoots shall be made to the Secretary of the Association as early as possible at the beginning of the shooting year in November, but not later than the end of February of the ensuing year. The Secretary will schedule shoots on a first come first served basis and if a conflict exists will attempt to negotiate a suitable date with the affiliated club. If agreeable shooting dates cannot be established by the NCSSA Secretary-Treasurer and the affiliated club, the conflict may be referred to the Association President, and subsequently to the Board of Directors if necessary.
5. The Association shall approve and endorse registered shoots only if conducted under the rules of the NSSA and the NCSSA. Failure of an affiliated club to abide by this rule will be sufficient cause to be expelled under the provisions of Article Nine.

6. The Association shall adopt rules concerning qualification of shooters for state awards, provided such rules shall be effective only for the forthcoming fiscal year.
 - a) The All North Carolina State Skeet Teams will be selected annually based on the previous year's averages; Teams will be selected as soon as accurate scores are available from NSSA following the end of the skeet year. Persons eligible for these teams must be bona fide residents of North Carolina from November 1 thru October 31 (or those dates established by NSSA as the Skeet Year)
 - b) The following five (5) member teams will be selected: Open First Team, Open Second Team and Junior Team (this team will consist of both Junior and Sub-Junior shooters). Unless otherwise defined herein, members will be selected based on the equally weighted average of their four (4) gun averages (excludes doubles).
 - c) The shooter with the highest average will be designated Captain of the appropriate team with the remainder ranked in descending order.
 - d) To qualify for the State Team(s), shooters must meet the following requirements:
 - 1) Shoot a minimum of 800 registered targets in each of these four guns: 12 gauge, 20 gauge, 28 gauge, and .410 bore. Club Closed and Targets Only targets will not be counted for this number of targets.
 - 2) Shoot a minimum of 400 of the above required registered targets in each of the four (4) guns within the state of North Carolina. Targets shot at the Zone 4 Championships may be used to meet these minimums.
 - 3) Only targets shot in shoots open to all North Carolina shooters (Club closed or Invitational shoots will not be considered.) will satisfy the target requirements in items 1 and 2 above.
 - e) To qualify for the Ladies HOA and Military (Active or Retired) HOA awards shall be awarded to qualified members who meet the qualifications referenced in 6(d).
 - f) To qualify for the State Junior Team (this team will consist of both Junior and Sub-Junior shooters), shooters must meet the following requirements:
 - 1) Shoot a minimum of 500 targets in 12 Gauge
 - 2) Shoot a minimum of 300 of the above required registered targets in 12 Gauge within the state of North Carolina
 - a. Targets shot at the Zone 4 Championships may be used to meet these minimums
 - 3) Shoot in the North Carolina Junior State Championship

ARTICLE XII - AMENDMENT OF BYLAWS

The Bylaws of this Association may be amended by two-thirds (2/3) vote of the Board of Directors present; provided that a quorum of fifty-one (51%) percent of the club delegates or their alternates are present and provided further if such amendment is proposed at a special meeting, notice thereof in writing shall state the purpose and content of such proposed amendment.

ARTICLE XIII - CONTRACTS, CHECKS and DEPOSITS

1. The Board of Directors may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument on behalf of the corporation and such authority may be general or confined to specific instances.
2. All checks, drafts or other orders for the payment of money issued in the name of the corporation shall be signed by such officer or officers, agent or agents, of the corporation and in such manner as shall from time to time be determined by resolution of the Board of Directors.
3. All funds of the corporation not otherwise employed shall be deposited from time to time to the credit of the corporation in such depositories as the Board of Directors shall direct.

ARTICLE XIV - PROHIBITION AGAINST SHARING IN CORPORATE EARNINGS

No officer or employee of, or member of a committee or person connected with the corporation, or any other private individual shall receive at any time any of the net earnings or pecuniary profit from the operations of the corporation, provided that this shall not prevent the payment to any such person of such reasonable compensation for services rendered to or for the corporation in effecting any of its purposes as shall be fixed by the Board of Directors; and no such person or persons SHALL BE entitled to share in the distribution of any of the corporation assets upon the dissolution of the corporation. Upon the dissolution or winding up of the affairs of the corporation, whether voluntary or involuntary, the assets of the corporation, after all debts have been satisfied, then remaining in the hands of the Board of Directors, shall be distributed, transferred, conveyed, delivered and paid over, in such amounts as the Board of Directors may determine or as may be determined by a court of competent jurisdiction upon application of the Board of Directors, exclusively to charitable, religious, scientific, literary, or educational organizations which would then qualify under the provisions of Section 501 (c) (3) of the Internal Revenue Code and its Regulations as they now exists or as they may hereafter be amended.

Adopted by resolution of the Association's Board of Directors on This 24th day of February 2024.

Kurt Culbert
President